

*Hai Phong, April 18, 2025*

**MINUTES**  
**OF THE 2025 ANNUAL GENERAL MEETING OF**  
**SHAREHOLDERS**

---

**Company Name:** DinhVu Port Investment & Development Joint Stock Company (the “Company”);

**Address:** Dinh Vu Port, Dong Hai 2 Ward, Hai An District, Hai Phong City;

**Company Code:** Enterprise Registration No. 0200511481, reissued for the 7th time by the Hai Phong Department of Planning and Investment on July 12, 2017;

**Meeting Time:** Commencing at 8:30 AM on April 18, 2025;

**Meeting Venue:** Conference Room, 5<sup>th</sup> Floor, Office Building, DinhVu Port Investment & Development Joint Stock Company, Dong Hai 2 Ward, Hai An District, Hai Phong City;

**Agenda and Meeting Contents:** As per the agenda approved by the General Meeting of Shareholders;

**Chairperson of the Meeting:** Mr. Vu Tuan Duong – Chairperson of the Board of Directors;

**Secretariat of the Meeting:**

1. Ms. Tran Thi Thanh Hai	: Head of Supervisory Board – Head of the Secretariat
2. Mr. Nguyen Van Dai	: Corporate Governance Officer, Secretary of the Board of Directors – Member

**Number of Shareholders Attending the General Meeting:**

- At 08:00 AM, shareholders commenced registration for participation in the 2025 Annual General Meeting of Shareholders at the registration desk organized by the Organizing Committee.

At 9:25 AM on April 18, 2025, the Organizing Committee finalized the list of shareholders eligible to attend the 2025 Annual General Meeting of Shareholders based on the record date of March 20, 2025, representing a total of ... shares with voting rights, equivalent to ...% of the total voting shares of the Company.

**MEETING PROCEEDINGS:**

**I. Opening Procedures**

1. At 9:30 AM, Mr. Nguyen Nam Hai, on behalf of the Organizing Committee, introduced Mr. Vu Hoang Lam, who presented the verification report confirming the meeting’s validity and announced the fulfillment of the conditions necessary to proceed with the Meeting.

2. Mr. Nguyen Nam Hai, on behalf of the Organizing Committee, declared the purpose of the Meeting, introduced the attendees, and invited Mr. Vu Tuan Duong, Chairperson of the Board of Directors, to open the Meeting.

3. Mr. Vu Tuan Duong, Chairperson of the Board of Directors, officially declared the opening of the 2025 Annual General Meeting of Shareholders.

4. Mr. Nguyen Nam Hai, on behalf of the Organizing Committee, introduced:

*4.1 The Presidium:*

Mr. Vu Tuan Duong	: Chairperson of the Board of Directors – Chairperson of the Meeting
Mr. Nguyen Tien Dung	: Deputy Chairperson of the Board of Directors – Member of the Presidium
Mr. Cao Van Tinh	: Board of Directors Member, General Director – Member of the Presidium

*4.2 The Vote Counting Committee:*

Mr. Vu Hoang Lam	: Supervisory Board Member, Deputy Head of Business Planning Department – Head of the Vote Counting Committee
Mr. Tran Huu Thu	: IT Officer – Member
Mr. Dang Le Hai Nam	: Communications Officer – Member

Mr. Nguyen Nam Hai conducted the voting process for approval of the Presidium and the Vote Counting Committee.

The General Meeting approved the list of the Presidium and the Vote Counting Committee with ... shares, equivalent to 100% of the total voting shares present at the Meeting.

5. Mr. Vu Tuan Duong introduced the Secretariat responsible for recording the proceedings, drafting the Minutes, and issuing the Meeting's Resolutions::

1. Ms. Tran Thi Thanh Hai	: Head of Supervisory Board – Head of the Secretariat
2. Mr. Nguyen Van Dai	: Corporate Governance Officer, Secretary of the Board of Directors – Member

## **II. Reports and Voting on Agenda Items**

### **1. Approval of the Meeting Agenda and Regulations**

Mr. Vu Tuan Duong introduced Mr. Nguyen Nam Hai from the Organizing Committee to present the Meeting Agenda and Regulations.

Mr. Vu Tuan Duong conducted the voting process to approve the Meeting Agenda and Regulations.

The General Meeting approved the Meeting Agenda and Regulations with ... shares, equivalent to 100% of the total voting shares present at the Meeting.

### **2. Presentation of the Board of Directors' Report**

Mr. Cao Van Tinh, Board of Directors Member and General Director, on behalf of the Presidium, presented the Board of Directors' Report on business management in 2024, the 2025 business plan, and corporate governance activities.

### **3. Presentation of the Report of the Supervisory Board**

Ms. Tran Thi Thanh Hai, Head of Supervisory Board, on behalf of the Supervisory Board, presented the Report of the Supervisory Board on the performance of its supervisory duties for the Company in 2024.

**4. Mr. Nguyen Viet Hai, Independent Board Member, presented the report on the activities of the Independent Board Member in 2024 and the supervision of the Board of Directors' activities during the year.**

**5. Presentation by Mr. Nguyen Tien Dung on behalf of the Presidium on two (02) matters:**

5.1 Proposal for Approval of the Report of the Board of Directors

5.2 Proposal for Approval of the 2024 Business Results

**6. Presentation by Mr. Cao Van Tinh on behalf of the Presidium on two (02) matters:**

6.1 Proposal for Approval of the 2025 Business Plan

6.2 Proposal for Approval of the Report of the Independent Board Member.

**7. Ms. Tran Thi Thanh Hai, on behalf of the Presidium, presented the Proposal for Approval of the 2024 Report of the Supervisory Board.**

**8. Presentation by Mr. Cao Van Tinh on behalf of the Presidium on two (02) matters:**

8.1 Proposal for Approval of the 2024 Audited Financial Statements.

8.2 Proposal for Approval of the 2024 Profit Distribution Plan.

**9. Presentation by Mr. Nguyen Tien Dung on behalf of the Presidium on two (02) matters:**

9.1 Proposal for Approval of the List of Auditing Firms for 2025.

9.2 Proposal for Approval of the Remuneration of the Board of Directors and Supervisory Board for 2025.

**10. The Presidium guided the General Meeting in discussions and feedback on the presented items**

.....

**11. The Presidium conducted the voting process for the matters requiring shareholder approval. Nine (09) matters were presented for voting by the Presidium and the Head of the Supervisory Board.**

**12. The Vote Counting Committee reported the number of shareholders attending the General Meeting before the voting commenced. Mr. Vu Hoang Lam, Head of the Vote Counting Committee, announced that as of the voting time, the list of registered shareholders was ..., corresponding to ... shares, accounting for ...% of the total voting shares.**

**13. The General Meeting proceeded with the voting, and shareholders placed their voting cards into the ballot box.**

**14. The Vote Counting Committee conducted the ballot counting.**

**15. Voting Results Report:**

Mr. Vu Hoang Lam, on behalf of the Vote Counting Committee, reported the ballot counting results for the nine (09) matters as follows:

Total ballots issued: ... ballots, corresponding to ... voting shares;

Total ballots collected: ... ballots, corresponding to ... voting shares;

Total valid ballots: ... ballots, corresponding to ... voting shares;

Total invalid ballots: ... ballots, corresponding to ... voting shares;

**15.1 Voting results for the approval of the Board of Directors' Report**

**Voting results:**

- Votes in favor: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

- Votes against: 00 ballots, corresponding to 00 voting shares, accounting for 00% of the total voting shares present.

- Abstentions: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

### **15.2 Voting on the Report of the Independent Board Member**

#### **Voting results:**

- Votes in favor: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

- Votes against: 00 ballots, corresponding to 00 voting shares, accounting for 00% of the total voting shares present.

- Abstentions: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

### **15.3 Voting on the 2024 Business Results**

#### **Voting results:**

- Votes in favor: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

- Votes against: 00 ballots, corresponding to 00 voting shares, accounting for 00% of the total voting shares present.

- Abstentions: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

### **15.4 Voting on the 2025 Business Plan**

#### **Voting results:**

- Votes in favor: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

- Votes against: 00 ballots, corresponding to 00 voting shares, accounting for 00% of the total voting shares present.

- Abstentions: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

### **15.5 Voting on the 2024 Report of Supervisory Board**

#### **Voting results:**

- Votes in favor: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

- Votes against: 00 ballots, corresponding to 00 voting shares, accounting for 00% of the total voting shares present.

- Abstentions: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

### **15.6 Voting on the 2024 Audited Financial Statements**

#### **Voting results:**

- Votes in favor: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

- Votes against: 00 ballots, corresponding to 00 voting shares, accounting for 00% of the total voting shares present.

- Abstentions: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

### **15.7 Voting on the 2024 Profit Distribution Plan**

#### **Voting results:**

- Votes in favor: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

- Votes against: 00 ballots, corresponding to 00 voting shares, accounting for 00% of the total voting shares present.

- Abstentions: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

### **15.8. Voting on the list of auditing firms to perform the review of financial statements and audit the 2025 financial statements**

#### **Voting results:**

- Votes in favor: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

- Votes against: 00 ballots, corresponding to 00 voting shares, accounting for 00% of the total voting shares present.

- Abstentions: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

### **15.9 Voting on the remuneration of the Board of Directors and Supervisory Board for 2025, specifically:**

#### **Voting results:**

- Votes in favor: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

- Votes against: 00 ballots, corresponding to 00 voting shares, accounting for 00% of the total voting shares present.

- Abstentions: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

### **16. Mr. Nguyen Van Dai, on behalf of the Secretariat, presented the draft Minutes and Resolutions of the General Meeting.**

### **17 The Presidium conducted the voting process for approval of the Meeting Minutes and Resolutions.**

#### **17.1 Voting results for the approval of the Meeting Minutes:**

#### **Voting results:**

- Votes in favor: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

- Votes against: 00 ballots, corresponding to 00 voting shares, accounting for 00% of the total voting shares present.

- Abstentions: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

#### **17.2 Voting results for the approval of the Resolutions:**

#### **Voting results:**

- Votes in favor: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

- Votes against: 00 ballots, corresponding to 00 voting shares, accounting for 00% of the total voting shares present.

- Abstentions: ... ballots, corresponding to ... voting shares, accounting for ...% of the total voting shares present.

### **18. Mr. Vu Tuan Duong, on behalf of the Presidium, delivered the closing remarks of the General Meeting.**

The 2025 Annual General Meeting of Shareholders of DinhVu Port Investment & Development Joint Stock Company was successfully concluded at 11:30 AM on the

same day. The full text of the Meeting Minutes and Resolutions was read before the General Meeting and duly approved. The Presidium and the Secretariat unanimously signed below./.